



# University of Buner

Sowari, District Buner, Khyber Pakhtunkhwa

## SITUATIONS VACANT

**Adv. No. UoB/ 02/2021**

Applications are invited preferably from residents of District Buner on prescribed forms for the following posts on regular basis in the University of Buner. The Application form can be obtained from the office of the Registrar, University of Buner, or can be downloaded from the University of Buner website [www.ubuner.edu.pk](http://www.ubuner.edu.pk).

S#	Position	Qualification & Experience
1	Store Keeper (BPS-7) No. of Post: One	Bachelor's degree in at least 2nd division from a recognized University with one year relevant experience OR Intermediate in at least 2nd division with 2 years relevant experience OR Matric in at least 2nd division with 3 years relevant experience in Store keeping.
2	Lab Assistant (BPS-7) No. of Post: Two	FSc in at least 2nd Division.
3	Lab Attendant (BPS-5) No. of Post: Five	Matric with Science in at least 2nd Division.
4	Junior Plumber (BPS-5) No. of Post: One	Matric in at least 2nd division with Certificate from a recognized Institution with 2 years relevant experience OR literate with 10 years experience in the relevant field.
5	Tube well Operator (BPS-5) No. of Post: One	Matric in at least 2nd division with 2 years experience in Operating Tube-Wells OR literate with 10 years experience in Operating Tube-Wells.
6	Electrician (BPS-5) No. of Post: Two	Matric in at least 2nd division with Electrician's Certificate from a recognized Institution and 2 years relevant experience OR literate with 10 years experience as an electrician.
7	Carpenter (BPS-5) No. of Post: One	Matric in at least 2nd division with Certificate from a recognized Institution with 2 years relevant experience OR literate with 10 years' experience in the relevant field.
8	Driver (BPS-5) No. of Post: Three	Matric in at least 2nd division with a valid HTV/LTV license and having 5 years experience of driving heavy transport OR Literate with a valid HTV/LTV license and having 10 years experience of driving heavy transport.
9	Driver Helper (BPS-3) No. of Post: Three	Matric in at least 2nd division with a valid HTV/LTV license.
10	Cook Helper (BPS-1) No. of Post: Four (Three Male, One Female)	Matriculate in at least 2nd division OR literate with 05 years relevant experience. Experience will be preferred.
11	Mali (BPS-1) No. of Post: Four	Matriculate in at least 2nd division OR literate with 05 years relevant experience. Experience will be preferred.
12	Sanitation Staff (BPS-1) No. of Post: Seven	Matriculate in at least 2nd division OR literate with 05 years relevant experience. Experience will be preferred.
13	Khala for Girls Hostel (BPS-1) No. of Post: One	Matriculate in at least 2nd division OR literate with 05 years relevant experience. Experience will be preferred.
14	Naib Qasid (BPS-1) No. of Post: Nineteen	Matriculate in at least 2nd division OR literate with 05 years relevant experience. Experience will be preferred.
15	Security Guard/Chowkidar (BPS-1) No. of Post: Twenty One	Matriculate in at least 2nd division OR literate with 05 years relevant experience. Retired Defense Forces personnel with good physique will give preference.

# University of Buner

Sowari, District Buner, Khyber Pakhtunkhwa

## **TERMS & CONDITIONS:**

1. Application forms are available on the University Website: [www.ubuner.edu.pk](http://www.ubuner.edu.pk), and in the Office of the Registrar, UoB.
2. Application forms complete in all respect along with relevant documents/experience certificates and three passport size color photographs should reach the office of the undersigned on or before **25-01-2022**, positively.
3. No document will be accepted after the deadline.
4. Application processing fee of Rs.600/-for BPS-07, Rs.500/- for BPS-05, Rs.400/- for BPS-03 and Rs.300/- for BPS-01 to be deposited in A/C No. 0009327901179701 Habib Bank Limited, Sowari branch, Buner, in favor of University of Buner.
5. Original bank receipt or bank draft should be attached with the application forms.
6. Candidates applying for more than one post need to submit separate applications and fees for each post.
7. Candidates working in government/semi-government/autonomous organizations should apply through the proper channel.
8. Contact numbers, mail and email addresses must be provided for quick correspondence.
9. Original documents will have to be produced at the time of interview.
10. The directions issued by the government from time to time regarding minority & disabled quota will be followed accordingly.
11. Only shortlisted candidates will be called for test/interview.
12. No TA/DA will be admissible to the candidates called for test/interview.
13. List of eligible applicants for test/interview will be displayed on the University website.
14. The University reserves the right to increase, decrease, or not to fill any of the above posts without assigning any reason.
15. Legal action will be taken if any of the submitted documents were found fake/tamper.
16. Eligibility in all respect shall be reckoned upon the closing date of advertisement.
17. Errors & Omissions (if any) are liable to subsequent rectification by the University Authorities.
18. Any information required may be sought through Email: [DR@ubuner.edu.pk](mailto:DR@ubuner.edu.pk) or phone 0939-555013&211 during office hours only.

**Registrar University of Buner**

**Phone: 0939-555013,211 Email: [DR@ubuner.edu.pk](mailto:DR@ubuner.edu.pk), Website: [www.ubuner.edu.pk](http://www.ubuner.edu.pk)**



# University of Buner

Sowari, District Buner, Khyber Pakhtunkhwa

## SITUATIONS VACANT

**Adv. No. UoB/ 08/2022**

Applications are invited on prescribed forms for the following posts on regular basis in the University of Buner. The Applications form can be downloaded from University of Buner website [www.ubuner.edu.pk](http://www.ubuner.edu.pk).

1. Faculty Positions		
S#	Position, BPS & No. of Post	Qualification & Experience
1	Professor (BPS/TTS): English (one)	As per HEC Criteria
2	Associate Professor (BPS/TTS): Political Science (one), English (one)	
3	Assistant Professor (BPS/TTS): Botany (one), Chemistry (two), Economics (one), Computer Science (two), Psychology (one), Physics (one), Pakistan Study (one), Urdu (one)	
4	Lecturer (BPS-18): Computer Science (one), Physics (one), Islamic Studies (one), Mathematics (one), Pakistan Study (one), Urdu (one), Zoology (one)	
2. Administrative Staff		
S#	Position, BPS & No. of Post	Qualification & Experience
5	Assistant Treasurer (BPS-17) No of Post: Two (one each Finance and Budget) Age Limit 40	First division M.Com/M.B.A. (with specialization in Finance/ Accounts); with five years' experience in accounts in a University or a Government Department or an Autonomous Organization.
6	Assistant Registrar (BPS-17) No of Post: One Age Limit 40	First division Master's degree, in Human Resource Management /English; with five years' experience of personnel management in a University or a Government Department or an Autonomous Organization.
7	Assistant Director (QEC) (BPS-17) No of Post: One Age Limit 40	First division Master's degree in Agricultural Economics, Agriculture, Computer Science, Social Sciences and Management Sciences (16 years) from HEC recognized University/Institution with 02 years relevant experience.
8	Assistant Provost (BPS-17) No of Post: One Age Limit 40	First division Master degree; with Five years experience of Hostel Management/ Students' Affairs in a University or post graduate educational institution.
9	Assistant Director Physical Education (Sports) (BPS-17) No of Post: One Age Limit 40	First division Master's degree in Physical Education; with five years experience of organizing sports and games in an educational institution.
10	Assistant Librarian (BPS-17) No of Post: One Age Limit 40	First division M.L.S; or Second Class M.L.S. with five years experience of library work in a University or a Government Department or an Autonomous Organization.
3. Support Staff		
11	Office Assistant (BPS-16) No. of Post: Two	Second class Bachelor's Degree from a recognized University,
12	Computer Operator (BPS-16) No. of Post: 02	At least First Class Bachelor's Degree (4 years) in Computer Science / Information Technology or First Class Master Degree in Computer Science/Information Technology awarded after 16 years of education from a recognized University / Institution with at least 2 years relevant experience.
13	Care Taker (BPS-16) No. of Post: One	Master's Degree/ LLB in at least 2 <sup>nd</sup> division from a recognized University with 2 years relevant experience OR Bachelor's Degree in at least 2nd Division from a recognized University with 4 years relevant experience.

14	UDC (BPS-14) No. of Post: Five	Intermediate in at least 2 <sup>nd</sup> division with 5 years' satisfactory service as Junior Clerk in the University, OR Matric in at least 2 <sup>nd</sup> division with 7 years satisfactory service as Junior Clerk in the University.
15	LDC (BPS-11) No. of Post: Four	Matriculation with 2 <sup>nd</sup> division or equivalent qualification from a recognized Board, and ii.a speed of 30 words per minute in typing
16	Lab Assistant (BPS-7) No. of Post: Two	FSc in at least 2nd Division.
17	Lab Attendant (BPS-5) No. of Post: Two	Matric with Science in at least 2nd Division.

### TERMS & CONDITIONS:

1. Application forms complete in all respects along with relevant documents/experience certificates and three passport size color photographs should reach the office of the undersigned on or before **07-12-2022**, positively.
2. No document will be accepted after the deadline.
3. Application processing fee to be deposited in A/C No. 0009327901179701 Habib Bank Limited, Sowari branch, Buner, in favor of University of Buner according to the following details.

For Serial 1 & 2	For Serial 3	For Serial 4	For Serial 5 to 10	For Serial 11 to 13	For Serial 14 & 15	For Serial 16 & 17
Rs.7000	Rs.4000	Rs.3000	Rs.2000	Rs.1300	Rs.1000	Rs.600

4. Original bank receipt or bank draft should be attached with the application forms.
5. Candidates applying for more than one post need to submit separate applications and fees for each post.
6. Candidates working in government/semi-government/autonomous organizations should apply through proper channel.
7. Contact numbers, mail, and email addresses must be provided for quick correspondence.
8. Original documents will have to be produced at the time of interview.
9. For serial number 1 & 2, Four (4) copies of applications forms are required in hard form and they are further directed to provide soft copy of their applications as well, specifically containing list of publications.
10. The candidates having foreign degrees/certificates will have to provide an equivalency certificate from HEC.
11. The directives issued by the government from time to time regarding minority & disabled quota will be followed accordingly.
12. Those candidates who have already applied for the position at serial number 2 shall update their applications only.
13. For serial number 5 to 10, in case of semester system CGPA-3.00 out of 4:00 will be considered as first division.
14. Only shortlisted candidates will be called for test/interview.
15. No TA/DA will be admissible to the candidates called for test/interview.
16. List of eligible applicants for test/interview will be displayed on the University website.
17. The University reserves the right to increase, decrease, or not to fill any of the above posts without assigning any reason.
18. Legal action will be taken if any of the submitted documents were found fake/tampered.
19. Eligibility in all respects shall be reckoned upon the closing date of advertisement.
20. Errors & Omissions (if any) are liable to subsequent rectification by the University Authorities.
21. Any information required may be sought through Email: [DR@ubuner.edu.pk](mailto:DR@ubuner.edu.pk) , phone 0939-555013&211, cell #03339701317, during office hours only.

**Registrar University of Buner**

**Phone: 0939-555013,211 Email: [DR@ubuner.edu.pk](mailto:DR@ubuner.edu.pk), Website: [www.ubuner.edu.pk](http://www.ubuner.edu.pk)**



# University of Buner

Sowari, District Buner, Khyber Pakhtunkhwa

## ADDENDUM

Reference Advertisement No. 08/2022, issued by the University of Buner, published in Daily Mashriq, Express & Dawn on 19<sup>th</sup> of November 2022, it is notified for the information of all concerned that the date for the submission of application has been extended till 13<sup>th</sup> of December 2022.

Furthermore, the following posts are hereby added in the said advertisement.

S#	Position, BPS & No. of Post	Qualification & Experience
1	Lecturer (BPS-18): Computer Science (one)	As per HEC Criteria
2	Deputy Controller of Examination (BPS-18) No of Post: One Age Limit 45	First division Master's degree with 05 years' experience, or Second Class Master's degree with 10 years' experience of teaching and examination work in a University or Board of Intermediate & Secondary Education in Pay Scale 17 or its equivalent.

Any information required may be sought through Email: [DR@ubuner.edu.pk](mailto:DR@ubuner.edu.pk), phone 0939-555013&211, cell #03339701317, during office hours.

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*issued on 01/12/2022*

# University of Buner

Sowari, District Buner, Khyber Pakhtunkhwa

## SITUATIONS VACANT

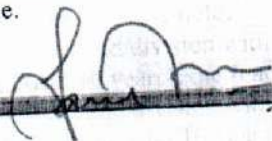
**Adv. No. UoB/ 09/2023**

Applications are invited on prescribed forms for the following posts on regular basis in the University of Buner. The Applications form can be downloaded from University of Buner website [www.ubuner.edu.pk](http://www.ubuner.edu.pk).

1. Administrative Staff		
S#	Position, BPS & No. of Post	Qualification & Experience
1	Deputy Registrar BPS-18 No of Post: One Age Limit 45	Master's degree with First division from an HEC-recognized university/institution with 5 years of administrative experience in a University /Government or Autonomous body in BPS 17 and above.
2	Assistant Registrar (BPS-17) No of Post: One Age Limit 40	Master's degree with First division from an HEC-recognized University/Institution
3. Support Staff		
3	Computer Operator (BPS-16) No. of Post: Two	At least First Class Bachelor's Degree (4 years) in Computer Science / Information Technology or First Class Master Degree in Computer Science/Information Technology awarded after 16 years of education from a recognized University / Institution with at least 2 years relevant experience.
4	UDC (BPS-14) No. of Post: Five	Intermediate in at least 2nd division with 3 years satisfactory Service/Experience as a junior clerk in Government Semi-Government/ Autonomous Organization OR Matric in at least 2nd division with 5 years satisfactory Service/Experience as a junior clerk in Government Semi-Government/ Autonomous Organization
5	Junior Plumber (BPS-5) No. of Post: Two	Matric in at least 2nd division with Certificate from a recognized Institution with 2 years relevant experience OR literate with 10 years experience in the relevant field.
6	Painter (BPS-5) No. of Post: One	Matric in at least 2nd division with 2 years experience in painting OR literate with 10 years experience in painting.
7	Mason (BPS-5) No. of Post: One	Matric in at least 2nd division with 2 years experience in Masonry OR literate with 10 years experience in Masonry
8	Welder (BPS-5) No. of Post: One	Matric in at least 2nd division with Electrician's certificate from a recognized Institute and 2 years relevant experience OR literate with 10 years experience in the relevant field.
9	Khala for Girls Hostel (BPS-1) No. of Post: One	Matriculate in at least 2nd division OR literate with 05 years relevant experience. Experience will be preferred.
10	Security Guard/Chowkidar (BPS-1) No. of Post: One	Matriculate in at least 2nd division OR literate with 05 years relevant experience. Retired Defense Forces personnel with good physique will give preference.

### TERMS & CONDITIONS:

1. Those candidates who have already applied for the mentioned positions (through advertisements no 04/2022 and 08/2022) shall update their applications only.
2. Application forms complete in all respects along with relevant documents/experience certificates and three passport size color photographs should reach the office of the undersigned on or before 12-04-2023, positively.
3. No document will be accepted after the deadline.





4. Application processing fee to be deposited in A/C No. 0009327901179701 Habib Bank Limited, Sowari branch, Buner, in favor of University of Buner according to the following details.

For Serial 1	For Serial 2	For Serial 3	For Serial 4	For Serial 05 to 08	For Serial 09 to 10
Rs.3000	Rs.2000	Rs.1300	Rs.1000	Rs.500	Rs.300

5. Original bank receipt or bank draft should be attached with the application forms.
6. Candidates applying for more than one post need to submit separate applications and fees for each post.
7. Candidates working in government/semi-government/autonomous organizations should apply through proper channel.
8. Contact numbers, mail, and email addresses must be provided for quick correspondence.
9. Original documents will have to be produced at the time of interview.
10. The candidates having foreign degrees/certificates will have to provide an equivalency certificate from HEC.
11. The directives issued by the government from time to time regarding minority & disabled quota will be followed accordingly.
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